



DANCEFACTORY
TEACHERS ACADEMY
(DFTA)
SYLLABUS
JAZZ, BALLET, TAP, HIP HOP, CONTEMPORARY

GUIDELINES
2019

225 SWAN ST RICHMOND VIC 3121
PHONE : 9429 9492
Email : dancefac@netspace.net.au
Website : www.dancefactory.com.au

DANCE FACTORY TEACHERS ACADEMY SYLLABUS (DFTA)

What is DFTA ?

The syllabus is comprised of:

8 Levels of:

Jazz

Tap

Ballet

Hip Hop

Contemporary

Elementary Teachers Exam - For teaching Beginner to Intermediate & Levels 1-4.

Intermediate Teachers Exam - For teaching Intermediate to Advanced & Levels 1-6.

Advanced Teachers Exam - For teaching Advanced & Levels 7-8.

Levels 1 - 4 Preliminary exams for young children

Each level/style comprises of:

Jazz, Ballet & Tap

* 2 tracks of set exercises

* 4 sets of travelling combinations

* 1 Dance

Hip Hop & Contemporary

* 4 sets of travelling combinations

* 1 Dance

Preliminary levels in all styles– vary

* 1 or 2 tracks of set exercises

* 4 sets of travelling combinations

* 1 Dance

Teachers can also use their own dance instead of our set work (certain criteria will apply e.g. Levels 1 & 2 must show a single turn & Levels 3 & 4 must show a double turn).

History

The syllabus was introduced in 1982 as “Academy of Teachers Dancing” (A.O.T.D). In 1991, the name was changed to “Dance Factory Teachers Academy” (D.F.T.A), under the direction of Dulcie Lee.

It was devised with the help of physiotherapists, chiropractors and dance teachers to be kept in line with Safe Dance Policies. However, we must realise that we are teaching dance, not just fitness, and the body must be prepared to accept the stress today’s dance demands.

The syllabus is regularly updated. Technical skills were advanced, there was an introduction of travelling combinations and new music tracks were applied to increase the popularity with students of today.

All styles have been carefully developed with a planned progression to increase skill, co-ordination and flexibility at an appropriate pace. Students find their abilities to adapt to different styles will be increased.

The DFTA syllabus has been devised so that teachers can use it as their class plan. The gradual learning of dance technique from the beginner to advanced standard through each level, gives dancers and teachers a comprehensive and safe understanding of the body.

Teacher/School Registration

All teachers must register with Dance Factory by 30th March each year, please returned the attached form along with the annual registration fee of \$600.

Teacher Requirements

1. To teach the syllabus:

You must have either a

- DFTA teaching qualification or
- A teaching qualification in another syllabus or
- Certificate IV in Dance Teaching or
- Diploma of Dance Teaching.

Teachers only need to have a teaching qualification in 1 style in order to teach any DFTA style.

OR Dance Factory has a register of qualified DFTA teachers you can employ to teach the syllabus

2. Teachers are asked to revise any levels they will be teaching each year.
3. Discrepancies will be noted on exam days and students will not be penalised. However, if discrepancies recur, points will be deducted.
4. Technical faults will be penalised. Please make sure students are aware of basic postural principles which are important aspects of the syllabus.

Grading of Exams

All examiners are experienced, qualified teachers with a knowledge of the syllabus, safe dance & anatomy. Two examiners mark each student and the mark is then averaged. Students are marked out of 100. They are marked on technique, knowledge, performance, musicality, grooming and use of floor space.

Pre Levels and Levels 1-4

Pass 65%
Commended 75%
Highly Commended 85%
Honours 90%
Honours 1st Class 95%

Levels 5-6

Pass 70%
Commended 75%
Highly Commended 85%
Honours 90%
Honours 1st Class 95%

Levels 7-8 and Teachers Exams

Pass 75%
Commended 80%
Highly Commended 85%
Honours 90%
Honours 1st Class 95%

Please Note: Reports will not be issued until certificates are ready (approx 2 weeks after exam). All students will receive a graded report, and a certificate will be issued to all students that pass.

Grading Guidelines

The following guidelines should assist you in assessing the overall mark:

95 – 100% Perfect presentation, with performance at a professional standard.

90 – 95% Technically hard to fault, very good presentation.

85 – 90% Good technique and presentation

75—85% Average Student

65 – 75% Needs a lot of work.

Under 65% will need to repeat the level

Grooming

All students must wear the correct & current DFTA uniform

Grooming deductions for:

- Incorrect uniform (5)
- Untidy hair (1) – falling out, fringe in eyes and distracting to observe.
- Bra straps/tags showing (1)
- Crotch of pants too low (1)
- Unclean or holes in shoes (1)
- Jewellery - Earrings, necklaces, bracelets, watches or rings (1 each)



DANCEFACTORY

**DANCE FACTORY TEACHERS ACADEMY
JAZZ EXAM REPORT**

NAME : JOHN SMITH

DATE : 9/9/2005

LEVEL : ONE

EXAMINERS : DULCIE LEE

AND: VICKI LEE

GROOMING

4/5

BARRE EXERCISES

KNOWLEDGE

4/5

TECHNIQUE

10/15

CENTRE EXERCISES

KNOWLEDGE

3/5

TECHNIQUE

12/15

TRAVELLING EXERCISES

KNOWLEDGE

4/5

TECHNIQUE

13/15

DANCE

KNOWLEDGE

3/5

TECHNIQUE

10/15

PERFORMANCE

5/15

TOTAL

68/100

DIRECTOR : VICKI LEE

Pass 65% Commended 75% Highly Commended 85% Honours 90% Honours 1st Class 95%



DANCE FACTORY TEACHERS ACADEMY
(D.F.T.A.)

This is to Certify that

John Smith

*Having satisfactorily fulfilled the
examination requirements, has been awarded*

Highly Commended

in Ballet

Level Two

Student of Dance Factory

Date 27/11/2018

Director

Suggested Ages

Below are the recommended ages for students.

LEVEL	AGE
Preliminary 1	6 - 12 years old
Preliminary 2	7 - 12 years old
Preliminary 3	8 - 12 years old
Preliminary 4	9 - 12 years old
Level 1	10 & over
Level 2	11 & over
Level 3	12 & over
Level 4	13 & over
Level 5	14 & over
Level 6	15 & over
Level 7	16 & over
Level 8	16 & over
Teachers Exams	18 & over

Rules

1. Children under 16 years may start at the level applicable to their age group and standard. However, the first five levels must be completed before continuing on to Level 6 or Teachers exams.
2. Adults must start at level 1 and pass each level before progressing to the next.
3. Students with a mark of less than 70 are advised to do extra classes (either exam or general) before commencing the next level.
4. Students partaking in upper levels must be doing extra classes. One exam class per week is not enough to maintain their standard and physical fitness. A ballet class from Level 4 onwards is recommended for Jazz students from Level 4 and a jazz class is recommended for Tap students from Level 4.
5. Students are limited to a maximum of 2 exams in 1 style and 4 exams in total on one exam day.
6. No jewellery, watches or hair combs are to be worn in exam room.
7. Students are not required to smile during exercises.
8. Doctors' certificates are not accepted for exams. Students unable to undertake entire level will not be examined.
9. Interstate & country exams can be submitted by video or arrangements can be made to have an examiner come to your school (accommodation & air fares extra).
10. All teachers are required to keep a record of results and Dance Factory will also hold records.
11. Levels must be used only for exam work. Please do not use routines for concerts, competitions etc.

Exam Dates

Examination dates can be arranged to suit your dance school's schedule. Notify us of 2 or 3 dates of your choice at least six weeks prior and we will arrange a suitable examination day and time for you and your students.

Students are usually assessed at Dance Factory's studios. However, examiners can travel to other dance schools for a minimum of 30 students or exams (extra fees will apply for travel outside of the Melbourne Metropolitan area).

Exam Booking Procedure

1. Send exam entry with payment to Dance Factory at least 4 weeks prior to exam date. Entry must be typed and include the name of the school, the teachers name, the students' names (correctly spelt) and in groups, and their date of birth. Hand written lists will not be accepted. Please use example provided.
2. Divide students into groups of 4 or 5. If you have odd numbers one group of 2 or 3 is acceptable.
3. Payment must be from the dance school. Payment from students will not be accepted. Payment can be made by cheque made payable to Dance Factory, via Eftpos, credit card over phone or via internet. BSB 063 166 ACC NO. 1002 4887 (please enter your name in description field).
4. No refunds will be given upon cancellation or postponement.
5. Single entries must pay for 2 exams eg. Level 1 \$80
6. Only registered DFTA teachers can nominate students.

Exam Booking Example

LEVEL/ GROUP	STUDENT	DOB	STUDENT	DOB	TEACHER	EXAM DATE
L1 JAZZ						
GROUP 1	STUDENT 1 STUDENT 3		STUDENT 2 STUDENT 4		John Smith	2/05/05
GROUP 2	STUDENT 1 STUDENT 3		STUDENT 2 STUDENT 4		John Smith	2/05/05
L2 JAZZ						
GROUP 1	STUDENT 1 STUDENT 3		STUDENT 2 STUDENT 4		John Smith	2/05/05
GROUP 2	STUDENT 1 STUDENT 3		STUDENT 2 STUDENT 4		John Smith	2/05/05

AMOUNT ENCLOSED \$

TIME PREFERENCE

Please Note:

This is an example only. You may set out your list any way you wish as long as all this information is provided.

Annual Teacher Registration Fee \$600

Student Exam Fees (Including 10% G.S.T)

Jazz, Ballet & Tap

Level 1	\$40	Level 5	\$60	Teachers Exams	\$200
Level 2	\$40	Level 6	\$60		
Level 3	\$40	Level 7	\$60		
Level 4	\$40	Level 8	\$60		
All Preliminary Levels, Hip Hop & Contemporary Levels				\$35	

Uniforms

It is compulsory for all students/examinees to wear a uniform. Dance Factory's uniform is recommended and is available from Dance Factory.

Female and Male Uniform:

Jazz/Tap/Hip Hop/Contemporary:

Females –

Choice of crop top, racer top or leotard.

Choice of shorts, 3/4 leggings or full length leggings.

Black jazz shoes, tap shoes, runners optional for hip hop, foot thongs or ballet shoes optional for Contemporary

Males –

Muscle top & 3/4 shorts

Black jazz shoes, tap shoes, runners optional for hip hop, foot thongs or ballet shoes optional for Contemporary

Ballet:

Females –

Leotard, pink ballet tights, ballet shoes, short wrap skirt optional.

Males –

Muscle top, black ballet tights, ballet shoes.

We feel this uniform caters to the diverse shapes and sizes of participating students. It needs to be fitted enough to show defined body lines and technique for assessment and is also a practical choice for dance class.

For Sale

C.D's or edited music emailed \$20 per level

Exercise sheets \$10 per level

Theory sheets for teachers exams complete package \$100 per exam

Revision/Learning of Syllabus Private Lessons: \$120 per hour

DFTA Examination Appeals Procedure

The procedure for appealing the results of an examination is as follows:

Cost of this procedure is \$200

1. The school administrator will submit a letter on behalf of the student. The letter should clearly set out any queries, or questions the student may have regarding the result of their examination. This letter should be forwarded to the Administrative Director at Dance Factory and be received no later than 1 month – from the date of examination. A copy of the report in question must be attached.
2. The Administrative Director will liaise with the other Panel Members (Artistic Director, the two examiners and the M.D.F.T.A Advisor) who will review the letter and report, and establish what action will be taken in respect to the matter.

If the grievance is considered to be justified then the result may be re-evaluated. Of the Panel Members, at least three must agree to this reversal.

A final decision will be made and a letter will be sent to the school administrator.
3. This procedure is to take no longer than 2 months from receipt of appeal.
4. No further correspondence is to be entered into.